



Minutes Brampton Library Board

Tuesday, May 28, 2019

7:00pm – 9:00pm

South Fletcher's Branch

500 Ray Lawson Blvd

Room: 2nd Floor (above ice rink)

BOARD: J. Massey-Singh (Chair) M. Ben
C. Williams R. Tailor
D. Premarathna M. Allin
D. Ajasa C. Hough
H. Singh

REGRETS: T. Chahal

OBSERVERS: G. Singh, Alternate
J. Nickerson, Alternate

STAFF: R. Raven, Chief Executive Officer
J. Baty, Director, Innovation & Technology
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Simone, Director, Business Management & Operations
M. Kwok, Executive Assistant to CEO
J. Dickenson, Manager, Marketing & Communications
N. Hand, Fund Development Manager
S. Uttangi, Manager, Diversity & Adult Services
K. Alatsas, Manager, Child & Youth Services
A. Clarke, Data Coordinator
K. Doktor, Branch Manager, South Fletcher's

1. Call to Order: 7:08pm

2. Approval of Agenda

- a. R. Raven asked to highlight Student Shelves & CULC from 9a) CEO Report
- b. M. Allin asked to highlight 3D printers from 9a) CEO Report

Approval of amended agenda moved by C. Hough

Seconded by M. Ben

CARRIED

3. Declarations of conflict of interest: None

4. Board Elections

- **J. Massey-Singh relinquished the position of Chair to CEO R. Raven to facilitate Board Elections**
 - a. Chair
 - J. Massey-Singh nominated himself as Chair
 - Acting Chair R. Raven called for further nominations three times
 - Seeing no further nominations, J. Massey-Singh was acclaimed as Chair for the remainder of 2019
 - b. Vice-Chair
 - J. Massey-Singh nominated M. Ben for the position of Vice-Chair
 - M. Ben accepted the nomination
 - Acting Chair R. Raven called for further nominations three times
 - Seeing no further nominations, M. Ben was acclaimed as Vice-Chair for the remainder of 2019
 - R. Raven returned the Chair to J. Massey-Singh to continue the meeting

5. Presentation

- a. Introduction to Library Finance
 - J. Simone provided an overview of Library finance
 - Received
- b. 2018 Draft Audited Financial Statements presented by Kevin Travers - Partner, Maria Khoushnood - Senior Manager, KPMG
 - Received

Receipt of financial statements moved by M. Allin
Seconded by R. Taylor
CARRIED

- c. Audit Report Highlights
 - Received

Receipt of audit report highlights moved by M. Ben
Seconded by C. Hough
CARRIED

d. Q1 Financial Statements

- Received

Receipt of Q1 Financial Statements moved by H. Singh

Seconded by D. Ajasa

CARRIED

6. Adoption of Minutes from April 23, 2019

- **Adopted**

Adoption of minutes moved by M. Allin

Seconded by C. Williams

CARRIED

7. Business Arising from Minutes

a. CFLA Statement on Intellectual Freedom

- Motion to adopt
- Board members engaged in a lengthy discussion to ensure they had a full understanding of the statement

Motion to adopt the CFLA Statement on Intellectual Freedom moved by M. Ben

Seconded by D. Ajasa

CARRIED

b. CEO Workplan Process

- Workplan
 - Strategic Plan Alignment
- Deferred to June

8. Orientation

a. Divisional Overviews - Branch & Neighbourhood Services

- Deferred

9. Consent Agenda

a. Report of the Chief Executive Officer

- Received

10. New Business

a. Draft Strategic Asset Management Policy

- Implementation of this policy is required by July 1, 2019

Receipt of statements moved by C. Hough
Seconded by R. Tailor
CARRIED

b. 2018 Draft Annual Report

- Received & approved

c. City of Brampton 2019 Budget Approval

- Received

Motion to receive moved by C. Williams
Seconded by M. Allin
CARRIED

d. Meeting Dates and Times

- Deferred
- J. Massey-Singh recommended that the June 25 meeting begin at 6pm due to the extensive agenda
- Board members agreed

11. Discussion Items

a. May 11 Board Orientation Debrief

- Deferred to May

b. CEO Report

- i. Student Shelves - Library Management expressed their appreciation to the members of CUPE Local 1776 for their support and assistance in the hiring of 16 student shelves.
- ii. CULC Meeting in Montreal - deferred
- iii. 3D Printers - deferred

12. Information Items

a. Report to Committee of Council

- i. City of Brampton - Conceptual Centre for Innovation presentation
 - ii. J. Massey-Singh presentation
- Received



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- b. Media Release: *Brampton Committee of Council approves three transformational initiatives to enhance Downtown Brampton*
 - Received

- c. Article from The Pointer dated May 13, 2019 re: *A renaissance for Brampton's public libraries" by Joel Wittnebel*
 - Received

- d. Article from The Pointer dated May 14, 2019 re: *'Innovation centre' may be more of a central library and cost \$30M extra by Mansoor Tanweer*
 - Received

13. Adjournment : 9:50pm

Motion to adjourn meeting moved by M. Allin

Seconded by C. Hough

CARRIED

14. Upcoming Special Events (Events to which Library Board members are invited):

- a. Saturday, June 8 - SOLS Trustee Workshop, Hamilton Central Library
- b. Friday, June 21 - SeniorFest, Chinguacousy Branch Library

15. Upcoming Meetings:

Meetings are held at Four Corners Branch in the 2nd Floor Boardroom unless otherwise specified below:

June 25 - Cyril Clark Branch, 20 Loafers Lake Lane

September 24 - Mount Pleasant Village Branch, 100 Commuter Drive

October 22

November 26

December - TBD