



MINUTES

Brampton Library Board

Tuesday, May 26, 2020

Meeting: 6:00pm - 8:00pm

Zoom Conference Call

BOARD: J. Massey-Singh (Chair) R. Tailor
M. Allin C. Hough
M. Ben G. Singh
T. Chahal H. Singh
D. Ajasa

REGRETS: C. Williams

STAFF: J. Simone, Interim Chief Executive Officer and Director, Business Management & Operations
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Baty, Director Innovation & Technology; Acting Director Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources & Organizational Development
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Guests: M. Khoushnood, Audit Senior Manager, KPMG
K. Travers, Lead Audit Engagement Partner, KPMG
Y. Yeung, Manager, Urban Design, City of Brampton

Listeners: 30 attendees

6:05pm	1. Call to Order
	2. Approval of Agenda <ul style="list-style-type: none">The following items were pulled for discussion from Agenda Item 7a)Summer Reading ClubVirtual Services Motion to approve amended Agenda moved by M. Allin Seconded by R. Tailor CARRIED
	3. Declarations of conflict of interest <ul style="list-style-type: none">None

	<p>4. Adoption of Minutes: April 28, 2020</p> <ul style="list-style-type: none"> ● Request to include Council meeting talking points in June meeting <p>Motion to adopt minutes moved by C. Hough Seconded by M. Ben CARRIED</p>
<p>6:05pm</p>	<p>5. Presentations</p> <p>a) 2020 DRAFT Audited Financial Statements</p> <ul style="list-style-type: none"> i) Briefing Note and Financial Statements ii) Auditor's Presentation <ul style="list-style-type: none"> ● KPMG advised that the audit is complete and contains no concerns or recommendations for improvement <p>Motion to receive the report from KPMG moved by M. Allin Seconded by C. Hough CARRIED</p> <p>Motion to adopt the Draft Audit Statements moved by R. Taylor Seconded by G. Singh CARRIED</p> <p>b) Urban Community Hubs - Shoppers World / Queen St Precinct</p> <ul style="list-style-type: none"> ● Y. Yeung provided an overview of the two development projects <p>Motion to receive the Urban Community Hubs update moved by M. Allin Seconded by R. Taylor CARRIED</p>
<p>6:55pm</p>	<p>6. Business Arising from Minutes</p> <p>a) Facilities Master Plan RFP Process Review</p> <ul style="list-style-type: none"> ● Received
<p>7:15pm</p>	<p>7. Consent Agenda (no time allocated; for information only; must be moved to active Agenda for discussion)</p> <p>a) Chief Executive Officer Report</p> <ul style="list-style-type: none"> ● Received
<p>7:20pm</p>	<p>8. New Business</p> <p>a) Next Steps for Reopening</p> <ul style="list-style-type: none"> ● Virtual Summer Reading Clubs began in May ● Curbside with enhanced safety protocols to be initiated beginning of July ● HR has developed Health & Safety procedures to ensure the safety of staff ● Board requested a high level document with the Phases outlined at June meeting ● Received

	<p>b) Library Fines</p> <ul style="list-style-type: none"> ● Received <p>Motion to waive fines through December 31, 2020 moved by M. Allin Seconded by G. Singh CARRIED</p> <p>Motion to investigate the permanent elimination of fines in 2021 moved by D. Ajasa Seconded by R. Tailor CARRIED</p> <p>c) Draft Annual Report</p> <ul style="list-style-type: none"> ● Received <p>Motion to adopt the Draft Annual Report moved by M. Allin Seconded by R. Tailor CARRIED</p> <p>d) Virtual Services</p> <ul style="list-style-type: none"> ● Item added in Agenda Item 2 ● All programming will be virtual until all branches are operating with full hours and services
<p>8:20pm</p>	<p>9. Standing Items</p> <p>a) City Library / Centre for Innovation</p> <ul style="list-style-type: none"> ● The Library provided a functional plan to inform the tender for an Architect ● The City is inviting architects to submit proposals <p>b) Board Self-Evaluation</p> <ul style="list-style-type: none"> ● Received
	<p>10. Information Items</p> <p>a) Value Study of Galleries, Libraries, Archives and Museums (GLAMs) Report</p> <ul style="list-style-type: none"> ● Received
<p>8:30pm</p>	<p>Motion to move to Executive Session moved by R. Tailor Seconded by M. Allin CARRIED</p> <p>11. Executive Session</p> <p>a) Pertaining to labour relations or employee negotiations</p> <p>b) Personal matters regarding an identifiable individual</p>
<p>8:50pm</p>	<p>12. Adjournment</p> <p>Motion to adjourn regular session meeting moved by R. Tailor Seconded by M. Ben CARRIED</p>

Upcoming Meetings

Date	Location
June 23, 2020	Zoom Conference Call