



MINUTES

Brampton Library Board

Tuesday, April 28, 2020

Meeting: 5:00pm - 6:30pm

Zoom Conference Call

BOARD: J. Massey-Singh (Chair) R. Tailor
M. Allin C. Hough
M. Ben C. Williams
T. Chahal H. Singh
D. Ajasa G. Singh

STAFF: S. Bartoletta, Interim Chief Executive Officer
J. Baty, Director Innovation & Technology; Acting Director Branch & Neighbourhood Services
G. De Prisco, Director, Human Resources & Organizational Development
J. Simone, Director, Business Management & Operations
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO

Listeners: 33 attendees

5:13pm	1. Call to Order & Welcome of new Board member Gagandeep Singh <ul style="list-style-type: none">J. Massey-Singh welcomed G. Singh
	2. Approval of Agenda : <ul style="list-style-type: none">J. Massey-Singh requested the following items be pulled for discussion from Agenda Item 7 a) Chief Executive Officer Report<ul style="list-style-type: none">3D printingOLA Conference Motion to adopt amended agenda moved by M. Allin Seconded by R. Tailor CARRIED
	3. Declarations of conflict of interest : None
5:05pm	5. Adoption of Minutes: February 25, 2020 <ul style="list-style-type: none">Received Motion to adopt minutes moved by C. Hough Seconded by Councillor Williams CARRIED

<p>5:05pm</p>	<p>6. Business Arising from Minutes</p> <p>a) Council Outreach Update</p> <ul style="list-style-type: none"> ● Councillor Williams recommended that Board members initiate conversations with Councillors in their Wards ● Councillors Singh and Williams will advise Council members and Mayor Brown at the next Council meeting ● J. Massey-Singh agreed provide talking points and to participate in each meeting to provide consistency in discussions <p>b) Facilities Master Plan RFP Process Review and Review Committee Selection</p> <ul style="list-style-type: none"> ● Facilities Master Plan Steering Committee members: <ul style="list-style-type: none"> ○ J. Massey-Singh, M. Ben, M. Allin, R. Taylor ● J. Simone and S. Bartoletta will provide next steps pertaining to initiating the RFP process
<p>5:35pm</p>	<p>7. Consent Agenda (no time allocated; for information only; must be moved to active Agenda for discussion)</p> <p>a) Chief Executive Officer Report</p> <ul style="list-style-type: none"> i) 3D Printing <ul style="list-style-type: none"> ● J. Massey-Sing expressed sincere thanks from the Board and the community for Brampton Library efforts to assist in producing PPE items ii) OLA SuperConference <ul style="list-style-type: none"> ● Brampton Library remains a large presence as attendees and presenters iii) PLA Conference <ul style="list-style-type: none"> ● Largest public libraries conference in North America ● An opportunity for Brampton Library to present and highlight unique programs and services <ul style="list-style-type: none"> ● Received
<p>5:50pm</p>	<p>8. New Business</p> <p>a) COVID-19 Report</p> <ul style="list-style-type: none"> ● S. Bartoletta provided an overview of the timeline for this crisis <ul style="list-style-type: none"> ○ Will continue to add to the timeline to capture the historical aspects ○ SMT is currently developing reopening procedures which are dependant on the municipal / provincial / federal directives ○ Brampton Emergency Management Office (BEMO) members are very impressed with the Brampton Library service and community offerings ● M. Allin & D. Ajasa commended staff on the speed in implementing increased and new virtual services and engaging staff ● J. Massey-Singh thanked Board members for their quick response in making key decisions ● Board members requested an update regarding the status of recovery planning <p>b) Q1 Financials Update</p> <ul style="list-style-type: none"> ● J. Simone noted Q1 is on target for regular expenditures with the exception of: <ul style="list-style-type: none"> ○ Fines revenue due to closures ○ Increased online media expenditures and services due to increased demand ● He noted that capital funds have not yet been received and may be redirected to

	<p>COVID activities</p> <ul style="list-style-type: none"> ● No impact to funding for the Facilities Master Plan ● Board members inquired if there were any areas for cost savings <ul style="list-style-type: none"> ○ Potential projects would be prioritized dependent on funding ● Received <p>Motion to receive Q1 Financials moved by C. Hough Seconded by M. Ben CARRIED</p> <p>c) SOLS Trustee Virtual Meeting Update</p> <ul style="list-style-type: none"> ● Board participants: M. Allin, M. Ben, R. Taylor ● The session was recorded and is available on the LearnHQ portal ● M. Allin appreciated the open dialogue and information shared among the meeting participants
<p>6:30pm</p>	<p>9. Standing Items</p> <p>a) City Library / Centre for Innovation</p> <ul style="list-style-type: none"> ● No update <p>b) Board Self-Evaluation</p> <ul style="list-style-type: none"> ● J. Massey-Singh will distribute a feedback form to Board members and provide a brief summary of the results to inform Board development opportunities
<p>6:35pm</p>	<p>10. Information Items</p> <p>(no time allocated; for information only; must be moved to active Agenda for discussion)</p> <p>a) April 4, 2020 article by Alex Bozиковic of The Globe and Mail re: <i>Brampton's Springdale library: In the suburbs, public architecture reaches for the sky</i></p> <ul style="list-style-type: none"> ● Received <p>b) February 28, 2020 article by Joel Wittnebel of The Pointer re: <i>As the industry faces an uncertain future, Brampton's library system is ahead of the curve</i></p> <ul style="list-style-type: none"> ● Received <p>c) SOLS Webinar: <i>Ontario Library Service Update: The Public Libraries Act - What you need to know (Spring 2020)</i></p> <ul style="list-style-type: none"> ● Received
<p>6:40pm</p>	<p>J. Massey-Singh expressed Board's gratitude for S. Bartoletta's work as Interim CEO the past 3 months and welcomed J. Simone as the Interim CEO for the next 3 months</p> <p>Motion to move to Executive Session: 6:43pm Motion to move to Executive Session moved by M. Allin Seconded by R. Taylor CARRIED</p> <p>11. Executive Session</p> <p>a) Pertaining to labour relations or employee negotiations</p>

	b) Personal matters regarding an identifiable individual
7:05pm	12. Adjournment Motion to adjourn meeting moved by R. Tailor Seconded by Councillor Singh CARRIED

Upcoming Meetings

Date	Location
May 26, 2020	Zoom Conference Call
June 23, 2020	Zoom Conference Call