



MINUTES

Brampton Library Board

Tuesday, January 21, 2020

Meeting: 7:00pm – 9:00pm

Four Corners Branch

2nd Floor Boardroom

BOARD: J. Massey-Singh (Chair) R. Tailor
M. Allin C. Hough
D. Ajasa H. Singh
G. Nnolim M. Ben

REGRETS: T. Chahal C. Williams
J. Baty

STAFF: R. Raven, Chief Executive Officer
S. Bartoletta, Director, Branch & Neighbourhood Services
J. Simone, Director, Business Management & Operations
G. De Prisco, Director, Human Resources & Organizational Development
S. Uttangi, Director, Community Engagement & Partnerships
M. Kwok, Executive Assistant to CEO
L. Black, Branch Manager, Springdale Branch
D. China, Branch Manager, Cyril Clark
K. Doktor, Branch Manager, South Fletcher's
E. Walker, Librarian
L. Lalonde, President CUPE 1776, Circulation Supervisor, Chinguacousy Branch
M. Aiello, Vice President CUPE 1776, Circulation Supervisor, Springdale Branch
C. Vincent, CUPE 1776 Member at Large, Information Technician

7:03pm	1. Call to Order & Welcome to New Board Member Geoffrey Nnolim
	2. Approval of Agenda <ul style="list-style-type: none"> • Addition of CUPE Reps as Agenda Item 4 • Pull SouthWest Grand Opening from Consent Agenda Item 7 Motion to adopt the Agenda as amended moved by C. Hough Seconded by R. Tailor CARRIED
	3. Declarations of conflict of interest : None

7:05pm	<p>4. Delegation</p> <p>a) CUPE 1776</p> <ul style="list-style-type: none"> ● L. Lalonde, CUPE President 1776, and M. Aiello, CUPE 1776 Vice President, presented R. Raven with flowers and gift of thanks ● R. Raven expressed her thanks and gratitude for work and cooperation of both teams and staff
7:10pm	<p>5. Elections: Establishment of Nomination Committee</p> <p>a) Nomination Committee Guidelines</p> <p>b) Elections Summary Worksheet</p> <ul style="list-style-type: none"> ● A Nomination Committee was established consisting of: M. Allin (Chair), M. Ben, R. Taylor, C. Hough ● The Committee will provide a recommendation at the February Board meeting
7:15pm	<p>6. Adoption of Minutes: December 17, 2019</p> <p>Motion to adopt the Minutes moved by M. Allin Seconded R. Taylor CARRIED</p>
7:20pm	<p>7. Consent Agenda</p> <p>(no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)</p> <p>a) Report of the Chief Executive Officer</p> <ul style="list-style-type: none"> ● SouthWest Grand Opening was held on January 21 ● It provided an excellent collaboration opportunity between City of Brampton, Peel Region and the Province ● Mayor Brown, Councillor Palleschi and the EarlyON Executive spoke
7:30pm	<p>8. New Business</p> <p>a) Draft Interim CEO/SMT Workplan (10 minutes)</p> <ul style="list-style-type: none"> ● R. Raven provided an overview of the Senior Management Team goals for 2020 ● J. Massey-Sing recommended creating a Standing Item for upcoming meetings <p>Motion to adopt the Workplan moved by M. Allin Seconded by R. Taylor CARRIED</p> <p>b) Update to the Public Libraries Act (5 minutes)</p> <ul style="list-style-type: none"> ● Board members recognized that per the revisions to the Public Libraries Act, mandatory meeting requirements were reduced from 10 per year to 7 per year ● Board members made a motion to maintain 10 meetings per year ● This motion will be reviewed on an annual basis in February <p>Motion to maintain 10 meetings per year moved by C. Hough Seconded M. Ben</p>

	<p>CARRIED</p> <ul style="list-style-type: none"> c) Update on Ernst & Young Audit / KPMG Prioritization Exercise (5 minutes) <ul style="list-style-type: none"> ● Councillor Singh advised that he will follow-up with City staff and provide an update to the Chair and Board members d) The Arts, Culture and Creative Industry Development Agency Intro (10 minutes) <ul style="list-style-type: none"> ● The City of Brampton is expected to assign a Chair and develop a Board including one Councillor ● To develop into an independent agency within 3 years ● Board members recommended having a member of the Brampton Library management staff assigned to the Board
7:50pm	<p>9. Standing Items</p> <ul style="list-style-type: none"> a) City Library / Centre for Innovation <ul style="list-style-type: none"> ● A lot of excitement about BramptonU with potential to integrate into the CFI ● Demolition of Nelson Street buildings in progress
	<ul style="list-style-type: none"> b) Board Self-Evaluation <ul style="list-style-type: none"> ● J. Massey-Singh to recirculate documentation to board members ● Dedicate time at the February board meeting for discussion - 20 to 30 minutes
	<ul style="list-style-type: none"> c) Future Agenda Items & Topics <ul style="list-style-type: none"> ● Received
7:55pm	<p>10. Discussion Items</p> <ul style="list-style-type: none"> a) BramptonU Town Hall Update (10 minutes) <ul style="list-style-type: none"> ● Councillor Williams hosted a Town hall with Dr. Wheeler ● Would be a conglomerate of Universities offering courses but not necessarily degree programs ● Community and industry requirements in Brampton will dictate the course availability ● Aggressive timeline of 2021 ● Another Town Hall is planned for February
8:05pm	<p>11. Information Items (no time allocated; reports/updates for information only; must be moved to active Agenda for discussion in Agenda Item #2)</p> <ul style="list-style-type: none"> a) Toronto Star article re: <i>Brampton Kids Borrow Fine-free Books</i> <ul style="list-style-type: none"> ● C. Hough inquired about the potential for waiving fines for Seniors ● The children's pilot report will come to the Board in June ● Changes to the current Fines Free program will be dependent on income loss

	<ul style="list-style-type: none"> b) CTV News re: <i>Springdale MakerSpace</i> <ul style="list-style-type: none"> ● Received c) Bramptonist article re: <i>20 Brampton Library Programs Worth Checking Out</i> <ul style="list-style-type: none"> ● Received d) Urban Libraries Council (ULC) Leadership Brief: <i>Leadership Roles for Library Trustees</i> <ul style="list-style-type: none"> ● Received e) Memo from City of Brampton City Clerk's Office re: <i>Brampton Library Accomplishments to date for the 2017 - 2021 Brampton Library Strategic Plan</i> <ul style="list-style-type: none"> ● Received
8:05pm	<p>12. Executive Session:</p> <p>Motion to move to Executive Session moved by C. Hough Seconded by M. Allin CARRIED</p> <ul style="list-style-type: none"> a) Personal matters regarding an identifiable individual
8:40pm	<p>13. Adjournment: 8:40pm</p> <p>Motion to Adjourn meeting moved by M. Ben Seconded by H. Singh CARRIED</p>

Upcoming Events

Date	Event	Location
February 1, 2020	Board Trustee Bootcamp @ OLA SuperConference	International Centre - Toronto

Upcoming Meetings

Date	Location
February 24, 2020	Four Corners Branch, 2nd Floor Boardroom
March 24, 2020	Four Corners Branch, 2nd Floor Boardroom

April 28, 2020	Four Corners Branch, 2nd Floor Boardroom
May 26, 2020	Four Corners Branch, 2nd Floor Boardroom
June 23, 2020	Four Corners Branch, 2nd Floor Boardroom